

PUBLIC CONSULTATION GUIDELINES

TAP launches Public Consultation on the draft TAP Network Code

Dear Stakeholder,

Trans Adriatic Pipeline AG (TAP) announces the consultation process on the draft TAP Network Code (TNC).

In line with the *Final Joint Opinion of the Energy Regulators on TAP's Exemption Application* (2013), and in compliance with the criteria of Article 36(1) of the EU Third Gas Directive, TAP needs to issue a Network Code and invites you to submit comments and clarification questions that you might have by following the guidelines below.

1. Documents to be consulted

Please provide your comments on the [TNC](#), including on its [Annexes](#). Please note that the [Supporting documents](#) are not part of this consultation, but they might provide you with more relevant information on the TNC.

2. Duration of public consultation

You can submit comments and clarification questions, and the consultation document is accessible between **7 August 2018 10:00 CET** until **30 September 2018 23:59 CET**.

3. Request for clarifications on the consultation process and potential technical issues

Clarification requests on the *TNC consultation process* can be raised latest by **7 September 2018 18:00 CET** by sending an email to public.consultation@tap-ag.com. The subject title of the email should be "*TAP TNC public consultation process / QUESTION PROCESS*".

For any technical issues throughout the public consultation process, please send an email to the above email address with the subject title "*TAP TNC public consultation / TECHNICAL ISSUE*".

TAP will respond via email within 24 hours of the received request. Please note, however, that TAP reserves its right to only respond to the clarification queries and technical issues raised in relation to this consultation process and TAP will not consider or respond to any request for clarification which does not directly related to the TNC consultation process.

4. Submitting comments on the TNC

When responding to this consultation, please use the [Response Template](#) and please follow these guiding principles:

- the response should be in English;
- the response should not be longer than 10 pages;

- as per the Response Template, comments in the response should be grouped per section and paragraph of the TNC;
- should additional documents be submitted together with the response, these will be considered as background materials, and TAP will not have to consider any comments mentioned therein.

Please send your response to public.consultation@tap-ag.com with the subject title “*TAP TNC public consultation process / COMMENTS.*” Please ensure a ‘read receipt’ is requested if you wish to confirm that your response has been received. No other confirmation will be sent.

Please note that TAP reserves the right not to consider your comments if the above guiding principles are not respected in your response. Furthermore, TAP will not consider or respond to any comments that do not directly relate to the terms and conditions of the TNC.

5. Confidentiality

Should you wish to preserve the anonymity of the company you are representing, your identity and/or not disclose specific information from your response, please:

- tick the relevant box in the Response Template if you would like to keep the company name that you are representing confidential;
- tick the relevant box in the Response Template if you would like to keep your name and your contact details confidential;
- specify in the table of the Response Template whether you would like your comments to be kept confidential.

If your comments are deemed confidential, and thus not made publicly available, TAP reserves its right not to take them into consideration in the final assessment of the TNC. TAP resorts to this measure, as the confidentiality comments would not foster transparency on why specific changes have possibly been made to the TNC.

Please note that TAP will, however, send the confidential version of all the received comments to the three relevant energy regulators (ARERA, RAE and ERE or NRAs).

6. Data protection

Please note that TAP will be processing the personal data collected during the TNC Public Consultation as per the applicable data protection laws and in particular the European General Data Protection Regulation (GDPR). TAP only processes your personal data if this is necessary in the course of the processing and publishing of the Public Consultation comments to the TNC. Please, see more information [here](#).

7. Indicative timeline

Following the finalization of the public consultation, TAP will send all the received comments to the NRAs. Furthermore, TAP will publish the non-confidential responses received from all stakeholders and a **Summary Public Consultation Report** on its corporate website towards the end of 2018. Please



note that TAP will address stakeholders' comments in an aggregated manner, per section of the TNC, and not individually.

We look forward to hearing from you,

Trans Adriatic Pipeline